[NHS Board headed paper]

SCOTTISH DENTAL ACCESS INITIATIVE

I refer to the Scottish Dental Access Initiative grant of [cost] awarded to [grantee name] for the establishment of a new practice at [address].

I confirm that [grantee]has registered or caused to be registered [number] newNHS patients and I enclose evidence from ISD which verifies this figure.

I request the release of [cost] this being the final 20%of the grant due to [grantee].

Please contact meif you require any further information.

Yours sincerely

[signature]